



1.0 INFORMATION TECHNOLOGY POLICY

GBE Converge is committed to achieving sustained, profitable growth by providing services which consistently satisfy the needs, expectations and specifications of its customers and other interested parties. GBE Converge aims to achieve a culture of continual improvement and world-class standards in supplier performance. This will be achieved through the embracement of technology and efficiency, and the setting and regular reviewing of Information Technology objectives.

Our main Information Technology objectives are:

- To meet the requirements of BS EN ISO27001:2017. In addition, to meet the requirements of any associated British Standards and manufacturers requirements in line with the design, supply, installation, commissioning & maintenance of any associated Networks Infrastructure, Technology System inc Hardware & Software, Hosted solutions support and electronic security systems.
- To meet the requirements of any laws and/ or legislation that may directly or indirectly affect the services or products offered by the company.
- To ensure that we meet or exceed expectations required by any external auditors such as Cyber Essentials + etc
- To ensure that information technology awareness training is completed regularly throughout the life of our employees inc refresher sessions.
- To ensure that any policies or procedural updates and/or changes are communicated through all levels of the business within a timely fashion
- To ensure that any Information Technology 'incidents' are effectively reported and resolved in a timely fashion (internally or externally)
- To be at the forefront in the use of new products and technologies and to lead the way in industry in adopting the latest developments.
- To achieve and maintain a level of quality which enhances the Company's reputation with its customers.
- To identify, consider and control through regular review, any risks and/ or opportunities to the company.

Our commitments to information technology embrace every aspect of the Company's operations. All processes are strictly controlled to ensure high quality output, with the development of our workforce as a priority, where every individual has a role to play. The effectiveness of the processes will be continually evaluated and action taken to improve performance. Conformance to the procedures and systems recorded within our Information Technology Management System is mandatory for all employees and will ultimately enable us to meet our objectives.

Our Information Technology Policy, and any continual improvements therein will be communicated and applied across the Company and will be available to all relevant interested parties as appropriate.

J. W. Buttle
Director

Dated: 29/11/2022